



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner Walter O. Bigby, Jr., President
Commissioner Bill Altimus, Vice President
Commissioner Joshua K. Williams, Secretary-Treasurer
Commissioner Erica R. Bryant
Commissioner Stephen V. Callaway
Commissioner Sam N. Gregorio
Commissioner Roy Griggs
Commissioner James D. Hall
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: January 4, 2024

Re: Monday, January 8, 2024: Regular Board Meeting at 4:30 p.m.

The regularly scheduled Board Meeting is on **Monday, January 8, 2024, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. The agenda for the meeting is attached.

Thank you,
Eric

Attachments

CC: Mr. Ed Walsh and Ms. Sydney Swilley; Romph Pou – Public Relations
Ms. Courtney Baker; Courtney Baker & Associates, LLC
Mr. David Montgomery; Montgomery Agency Inc.
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO
Ms. Emily Mott; Red River Valley Association
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys
Caddo-Bossier Parishes Port Commission Staff

"This institution is an equal opportunity provider and employer."

MEMBERS: Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION

REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: **January 8, 2024**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Walt Bigby
- 2. PLEDGE OF ALLEGIANCE Bill Altimus
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Walt Bigby

UNFINISHED BUSINESS:

- 5. SPECIAL BOARD MEETING MINUTES OF DECEMBER 11, 2023 Josh Williams
- 6. REGULAR BOARD MEETING MINUTES OF DECEMBER 11, 2023 Josh Williams
- 7. NOVEMBER 2023 FINANCIALS Josh Williams

NEW BUSINESS:

- 8. **DISCUSSION OF AMENDMENT TO RESOLUTION NO. 20 OF 2023 – AMENDING THE PROCEDURES FOR CONDUCTING MEETINGS BY ELECTRONIC MEANS** Eric England
- 9. **CERTIFICATION OF 2024 GENERAL FUND AND CAPITAL OPERATIONS FUND BUDGETS** Eric England
- 10. **NOMINATING COMMITTEE REPORT** Roy Griggs
- 11. **PORT DIRECTOR’S REPORT** Eric England
- 12. **ADJOURN** Walt Bigby

UPCOMING MEETING:

Monday, February 12, 2024:

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director;
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115;
Main Telephone: (318) 524-2272

Agenda Posted: January 4, 2024 at 4:00 p.m.: In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance required.

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MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*